

Mandatory Emissions Return (Transmission)

Ministry for Primary Industries
Manatū Ahu Matua



Emissions Trading Scheme (Forestry) – Post-1989

ETSP89EREX.6

Use this form if you are the transferor, and one of the following transmissions is occurring:

- land sale or assignment of registered forestry right or lease;
- transfer of land or registered forestry right or lease, by operation of law;
- grant of registered forestry right or lease; or
- expiry/termination of registered forestry right or lease.

The form must be submitted within 20 working days of the transmission.

To ensure that correct reporting periods and changes in carbon stocks are reported when completing this form, refer to:

- Climate Change (Forestry Sector) Regulations 2008,
- Climate Change Response Act 2002, Part 5, and the
- *A Guide to Look-Up Tables for Forestry in the Emissions Trading* (www.mpi.govt.nz/news-resources/publications.aspx)



All information is **MANDATORY** unless indicated as 'optional'.

1 Participant

Please enter the Participant for whom this Emissions Return is being submitted.

Participant Name

Participant's Holding Account Number

NZ –

2 Person submitting this emissions return

Please provide contact details for the person submitting this Emissions Return on behalf of the Participant. We will contact this person if we have any questions about the Emissions Return. Where you provide personal information, Ministry for Primary Industries (MPI) will hold and use that information in accordance with the Privacy Act 1993. You have the right to access and correct any personal information held by MPI.

Organisation (optional)

Title

Mr Mrs Ms

First Name(s)

Last Name

Preferred Telephone Number

Country

(+)

Area Code

()

Number



Alternate Phone Number <i>(optional)</i>	Country (+)	Area Code ()	Number
Address (Line 1)			
Address (Line 2) <i>(optional)</i>			
Suburb			
City			
State <i>(optional)</i>			
Postcode			
Country	<input type="checkbox"/> New Zealand or <input type="checkbox"/> Other _____		
Email Address			
Fax <i>(optional)</i>	Country (+)	Area ()	Number
Preferred Contact Method	<input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Mail/Post		



3 Calculation of the net changes in carbon stocks

Important information

An assessment must be made between the net change in carbon stocks in this emission return, and the net change from any prior voluntary emission returns submitted during the return period. This will result in either:

- no change to the Participant's units;
- the Participant being entitled to additional units; or
- a requirement for the Participant to surrender units.

If the date of transmission is a date other than the 31st December, then the transferor does not receive any units in relation to forest growth for that year.

If a CAA or part of a CAA is cleared before the date of transmission, then the related emissions must be included in the Emissions Return.

Instructions

- ① Enter the number of each CAA affected by the transmission.
- ② Enter the return period for each CAA. The start date is the latest of:
 - the first day of the mandatory emissions return period the interest was transferred; or
 - the date the land was established in the CAA became post 1989 forest land; or
 - the date the CAA was constituted; or
 - the day after an emissions return under s189(4)(A).

The end date is the date of transmission of the registered forest land.

- ③ Sum the net units from all prior voluntary returns for the return period.
- ④ Using the tables in the *Climate Change (Forestry Sector) Regulations 2008, Schedule 6* available at <http://www.legislation.govt.nz>, or your participant-specific tables, calculate the net change in carbon stocks in units for each CAA. Enter the resulting calculated increase OR decrease in the appropriate column.
- ⑤ Total the units for every CAA for all pages.
- ⑥ Calculate the overall entitlement to receive units or liability to surrender units.

Note: If you have more CAAs, copy page 4 and attach to this form.

Example

CAA NUMBER ④	RETURN PERIOD ② (dd/mm/yyyy)		NET CHANGE IN CARBON STOCKS (UNITS)		
	From	To	Voluntary returns ③	Total for return period ③	Net (⑤ - ⑥)
1	1/1/2008	1/9/2012	1000	1000	0
2	1/1/2008	1/9/2012	750	730	-20

⑥ TOTAL VOLUNTARY RETURNS	A 1750
⑤ TOTAL RETURN PERIOD	B 1730

⑥ OVERALL NET UNITS	B minus A	-20	<input type="checkbox"/> Increase, OR <input checked="" type="checkbox"/> Decrease in carbon stocks
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Tick here if you do NOT wish to NET your entitlements and liabilities

You are required to keep sufficient records of how you have assessed your increases or decreases in carbon stock.



CAA NUMBER ^①	RETURN PERIOD ^② (dd/mm/yyyy)		NET CHANGE IN CARBON STOCKS (UNITS)		
	From	To	Voluntary returns ^③	Total for return period ^④	Net (^④ - ^③)

If required, copy this page and attached to this form.



⑤ TOTAL FOR VOLUNTARY RETURNS

A

⑤ TOTAL FOR RETURN PERIOD

B

⑥ OVERALL NET UNITS

B minus **A**

<Tick if this is an ...
 Increase, OR
 Decrease in carbon stocks

Tick here if you do NOT wish to NET your entitlements and liabilities

You are required to keep sufficient records of how you have assessed your increases or decreases in carbon stock.

4 Acknowledgements

Please tick you understand each of the following statements:

- If information supplied within your Emissions Return is required by the Inventory Agency or Registrar of the New Zealand Emissions Unit Register to carry out their functions under the Climate Change Response Act 2002, then the Chief Executive responsible for the operation of the Emissions Trading Scheme must supply that information to them. This information can only be used by the Inventory Agency or Registrar of the New Zealand Emissions Unit Register for the purposes of carrying out their functions under the Climate Change Response Act 2002.*
- It is very important that you have completed this Emissions Return accurately and truthfully. If you provide any altered, false, incomplete or misleading information in or with this Emissions Return you commit an offence under the Climate Change Response Act 2002 and if convicted you may be liable to imprisonment or a fine up to \$50,000.*



MPI will not process this form unless all declarations are ticked, and the form is signed.



5 Payment

The fee for submitting this Emissions Return is **\$102.22 (including GST)**. Please note: some Emission Returns may require additional processing outside of the standard processing time covered by this fee. Where additional processing is required, **an additional charge will be made based on a rate of \$132.88 (including GST) per hour** plus actual and reasonable travel costs (if applicable). If additional processing is likely to be required we will first contact you and provide an estimate of the additional charge. A separate invoice will be provided for any charges related to additional checking and processing.

Please indicate the payment method for the Emission Return filing fee (tick one):

Credit Card

Card Type

Visa or Mastercard

Name on Card

Card Number

Card Security Code

We will contact you by telephone to obtain the Card Security Code (on back of card)

Card Expiry

(MONTH) / (YEAR)

Cheque attached payable to 'MPI Emissions Trading Scheme' and marked 'Not Transferable'

Signatures

Please complete **A** (if applicable) OR **B**.

A **Authorised Representative Signature**

If you are the Authorised Representative for this Participant, please sign below.

Name (please print clearly)

Signature

Date

Title (if applicable)

Organisation (if applicable)

If you have not already done so, please provide an *Authorised Representative* form (available at www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-approval-of-authorized-reps.aspx), Power of Attorney, or other instrument appointing an agent.



OR

B Participant Signature

Every person who constitutes the participant and/or is duly authorised under the authority of the legal structure of the participant (as applicable) must sign this form.

Incorporated bodies (e.g. companies, limited partnerships and other incorporated entities)

Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Where signed by only one director of a company or one general partner of a limited partnership or where signed by another authorised person, signatures must be witnessed.		
Name of witness (please print clearly)	Signature	
_____	_____	
Position /Occupation	Date	
_____	_____	
Address	_____	

Individuals and unincorporated entities (e.g. sole owners, joint owners, trusts, partnerships)

Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____

If necessary, append additional pages of signatures.



What happens next?

Please post:

- this Emissions Return
- any supplementary forms

to:

Emissions Trading Scheme
Ministry for Primary Industries
PO Box 1127
WELLINGTON 6140

We will be in contact regarding the outcome of your Emissions Return.

Office Use Only

