

# Mandatory Emissions Return (Unit Surrender)

Ministry for Primary Industries  
Manatū Ahu Matua



ETSP89ERUR.6

## Emissions Trading Scheme (Forestry) – Post-1989

Use this form within 20 working days of one of the following occurring:

- Ceasing to be Registered as a Participant (with respect to Post-1989 forest land)
- Removal of a Carbon Account Area (CAA)
- Removal of Land from a CAA



All information is **MANDATORY** unless indicated as 'optional'.

### 1 Participant

Please enter the Participant for whom this Emissions Return is being submitted.

Participant Name

Participant's Holding Account Number

NZ –

### 2 Person Submitting this Emissions Return

Please provide contact details for the person submitting this Emissions Return on behalf of the Participant. We will contact this person if we have any questions about the Emissions Return. Where you provide personal information, Ministry for Primary Industries (MPI) will hold and use that information in accordance with the Privacy Act 1993. You have the right to access and correct any personal information held by MPI.

Organisation (optional)

Title

Mr  Mrs  Ms

First Name(s)

Last Name

Preferred Telephone Number

Country

(+ )

Area Code

( )

Number

Alternate Phone Number (optional)

Country

(+ )

Area Code

( )

Number

Address (Line 1)



Address (Line 2) (optional)

Suburb

City

State (optional)

Postcode

Country

New Zealand or  
 Other \_\_\_\_\_

Email address

Fax (optional)

Country	Area	Number
(+ )	( )	

Preferred Contact Method

Email  Phone  Mail/Post



**3 Registered Carbon Accounting Areas**

Please indicate the Carbon Accounting Areas (CAAs) that are included in this Emissions Return, and are to have units reconciled. Units to surrender equate to transfers less surrenders that have taken place since registration. This is called your 'unit balance'.

CAA Number (eg CAA1)	Tick if only <b>part</b> of this CAA is subject to this Emissions return (i.e. a <i>Remove Land from a CAA</i> transaction was undertaken)	Units to Surrender (your unit balance for the CAA)
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
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<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
<hr/>		
<b>TOTAL UNITS TO SURRENDER:</b>		<input type="text"/>



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Acknowledgements

Please tick you understand each of the following statements:

- If information supplied within your Emissions Return is required by the Inventory Agency or Registrar of the New Zealand Emissions Unit Register to carry out their functions under the Climate Change Response Act 2002, then the Chief Executive responsible for the operation of the Emissions Trading Scheme must supply that information to them. This information can only be used by the Inventory Agency or Registrar of the New Zealand Emissions Unit Register for the purposes of carrying out their functions under the Climate Change Response Act 2002.*
- It is very important that you have completed this Emissions Return accurately and truthfully. If you provide any altered, false, incomplete or misleading information in or with this Emissions Return you commit an offence under the Climate Change Response Act 2002 and if convicted you may be liable to imprisonment or a fine up to \$50,000.*



**MPI will not process this form unless all declarations are ticked, and the form is signed.**

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Payment

The fee for submitting this emissions return is **\$102.22 (including GST)**. Please note: some Emission Returns may require additional processing outside of the standard processing time covered by this fee. Where additional processing is required, **an additional charge will be made based on a rate of \$132.88 (including GST) per hour** plus actual and reasonable travel costs (if applicable). If additional processing is likely to be required we will first contact you and provide an estimate of the additional charge. A separate invoice will be provided for any charges related to additional checking and processing.

Please indicate the payment method for the Emission Return filing fee (tick one):

**Credit Card**

Card Type

Visa or  Mastercard

Name on Card

Card Number

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Card Security Code

We will contact you by telephone to obtain the Card Security Code (on back of card)

Card Expiry

(MONTH) /  (YEAR)

**Cheque attached payable to 'MPI Emissions Trading Scheme' and marked 'Not Transferable'**



## Signatures

Please complete **A** (if applicable) **OR** **B**.

### **A** Authorised Representative Signature

If you are the Authorised Representative for this Participant, please sign below.

Name (please print clearly)	Signature	Date
_____	_____	_____
Title (if applicable)	Organisation (if applicable)	
_____	_____	

If you have not already done so, please provide an *Authorised Representative* form (available at [www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-approval-of-authorised-reps.aspx](http://www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-approval-of-authorised-reps.aspx)), Power of Attorney, or other instrument appointing an agent.

**OR**

### **B** Participant Signature

Every person who constitutes the participant and/or is duly authorised under the authority of the legal structure of the participant (as applicable) must sign this form.

**Incorporated bodies (e.g. companies, limited partnerships and other incorporated entities)**

Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Where signed by only one director of a company or one general partner of a limited partnership or where signed by another authorised person, signatures must be witnessed.		
Name of witness (please print clearly)		Signature
_____		_____
Position /Occupation		Date
_____		_____
Address		
_____		



**Individuals and unincorporated entities (e.g. sole owners, joint owners, trusts, partnerships)**

Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
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Name (please print clearly)	Signature	Date
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Name (please print clearly)	Signature	Date
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Name (please print clearly)	Signature	Date
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Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____
Name (please print clearly)	Signature	Date
_____	_____	_____

*If necessary, append additional pages of signatures.*



## What happens next?

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**Please post:**

- this Emissions Return
- any supplementary forms

**to:**

Emissions Trading Scheme  
Ministry for Primary Industries  
PO Box 1127  
WELLINGTON 6140

We will be in contact regarding the outcome of your emissions return.

Office Use Only

